



International House, Festival Way, Stoke On Trent, Staffordshire, ST1 5UB, England Tel:+44 (0) 1782 20 30 40

Calander Monthly Timesheet

Contractor Name: Alberto Igbinedion	Month Worked: 1 Month
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Client: Ceinwen Blake	Project Name: Exchange Migration/Support
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Day	Date	Standard Days	Standard Days	Comments
Monday	02/11/2015	1	1	
Tuesday	03/11/2015	1	1	
Wednesday	04/11/2015	1	1	
Thursday	05/11/2015	1	1	
Friday	06/11/2015	1	1	
Saturday				
Sunday				
Monday	09/11/2015	1	1	
Tuesday	10/11/2015	1	1	
Wednesday	11/11/2015	1	1	
Thursday	12/11/2015	1	1	
Friday	13/11/2015	1	1	
Saturday				
Sunday				
Monday	16/11/2015	1	1	
Tuesday	17/11/2015	1	1	
Wednesday	18/11/2015	1	1	
Thursday	19/11/2015	1	1	
Friday	20/11/2015	1	1	
Saturday				
Sunday				
Monday	23/11/2015	1	1	
Tuesday	24/11/2015	1	1	
Wednesday	25/11/2015	1	1	
Thursday	26/11/2015	1	1	
Friday	27/11/2015	1	1	
Saturday				
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total for Period			
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N.B LA International need to hold approval for any overtime prior to being paid

Contractor I certify that I worked, for the days shown above.

Signature:  Date: 27/11/2015

Client: Signature confirms that the services have been performed to the satisfaction of the Client.
The Signatory confirms that he/she is authorised to sign on behalf of the Client.
(Must be approved by a Permanent HP Manager)

Signature:  Date: 27/11/2015

Name: Ceinwen Blake Company: ONS

Position: Program Manager

Copies: White & Blue to LA; Pink to Client. Yellow to Contractor